AGREEMENT BETWEEN THE CEDAR HAMMOCK FIRE CONTROL DISTRICT AND RAMBA LAW GROUP, LLC FOR REPRESENTATION FOR 2019 LEGISLATIVE APPROPRIATIONS

This Agreement for services regarding Representation for 2019 Legislative Appropriations (hereinafter "Agreement") is entered into by and between the Cedar Hammock Fire Control District, a political subdivision of the State of Florida organized under Chapter 191, Florida Statutes (hereinafter the "District"), whose address is 5200 26th Street West, Bradenton, FL 34207, and Ramba Law Group, LLC, a Florida Limited Liability Company whose address is 120 South Monroe Street, Tallahassee, FL 32301 (hereinafter "Contractor"), as of the date appearing on the signature lines below.

ARTICLE 1 - WORK

This Agreement sets forth the general terms and conditions pursuant to which District retains Contractor to provide services regarding Representation for 2019 Legislative Appropriations on an as required basis for the District. The Scope of Services for this Agreement is described in detail in Exhibit "A" attached to this Agreement.

ARTICLE 2 - COMPENSATION

Compensation payable to Contractor for services rendered and expenditures incurred in providing the services identified in Exhibit "A" shall be established through a Purchase Order. The Purchase Order amount will be based on the Contractor's estimate for specific work assignments requested by the District. Compensation to Contractor shall be at the rate of \$225.00 per hour not to exceed the total amount of \$20,000.00. Payment for services will be billed monthly and capped at the maximum compensation authorized for each Purchase Order to provide services as defined in Exhibit "A."

ARTICLE 3 - INVOICES AND TIME OF PAYMENT

Contractor shall provide District with an invoice which shall include all compensation due Contractor as of the date of the invoice and in accordance with the following:

- A. Contractor shall provide District with invoices not more frequently than once a month for each calendar month in which services are provided. Special exceptions can be made for extenuating circumstances.
- B. Contractor's invoice shall be in a form acceptable to District, provide specific details with respect to actual service units and/or hours of work incurred, and include other such detail as may reasonably be requested by the District.
- C. Total compensation to Contractor for services shall not exceed the amounts specified in the Purchase Order.

ARTICLE 4 - PUBLIC RECORDS

Pursuant to applicable Florida law, Contractor's records associated with this Agreement may be subject to Florida's public record laws, Florida Statutes 119.01, et seq, as amended from time to time. Contractor shall comply with all public records obligations set forth in such laws, including those obligations to keep, maintain, provide access to, and maintain any applicable exemptions to public records, and transfer all such public records to the District at the conclusion of this Agreement, as provided for in Florida Statutes 119.0701.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, KYLE BRADSHAW, AT 941-751-7090, KBRADSHAW@CHFR.ORG, 5200 26 ST WEST BRADENTON, FL 34207.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, in duplicate, by their authorized representatives.

ON BEHALF OF:

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Ramba Law Group, LLC

Title OW WAY

Date: 12-4-18

ON BEHALF OF:

Cedar Hammock Fire Control District

By:

Jeffrey S. Hoyle, Fire Chief

Date: 11/27/18

Review of Agreement as to Form:

By mayone morning

Maggie Mooney Portale, District Attorney

EXHIBIT A

CONTRACTOR'S SCOPE OF SERVICES



120 South Monroe Street / Tallahassee, Florida 32301 Direct: 850.727.7087 / Fax: 850.807.2502

November 26, 2018

Jeff Hoyle, Fire Chief Cedar Hammock Fire Control District 5200 26th Street W Bradenton, Florida 34207

Re: Proposal for Representation for 2019 Legislative Appropriations

Dear Chief Hoyle,

On behalf of Ramba Law Group, LLC, I sincerely thank you for the opportunity to work with you on the above referenced matter. The following comprises the terms and conditions of representation by the Group on this matter:

- 1. <u>SCOPE.</u> RLG will be responsible for the strategy and implementation of appropriations during the 2019 Legislative Session.
- FEES. You will be charged a fee for consulting services which is the product of the
 amount of time devoted to the matter at the billing rate of \$225.00 per hour. Fees and
 costs for this engagement will be capped at \$20,000.00 for this matter.
- 3. <u>BILLING AND PAYMENT</u>. The Group will bill you on a monthly basis for professional services rendered and expenses incurred in connection with this matter and expenses. You agree to pay the amount of each statement in full within twenty (20) days of the billing date. Should you question or dispute any items or any statement, you agree to notify us in writing of any such question or dispute within fifteen (15) days of the billing date.

If you agree with the foregoing terms and conditions, please sign in the space provided at the bottom of the letter, return the original to me and retain a copy for your records. On behalf of Ramba Law Group, LLC, I look forward to assisting you in this matter.

Sincerely

Accepted by:

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David E. Ramba

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